



**AGM MINUTES – OCTOBER 31<sup>ST</sup>, 2014**

**Comfort Inn -3020 Blanshard Street**

**7:00pm**

1. Welcome / Introductions

Nancy Champagne (commissioner), Brenda Chinn (BCSS Commissioner of Sport), Greg Worsley (treasure & webmaster), Ryan O'Shea (new secretary). Thank you to hosts: Al Niezen & Championship Committee (Please stand).

**In the interest of being green: Agenda posted on screen & can be accessed from website.**

- ***Nancy Champagne called the meeting to order at 7:08***
- *Brenda Chin: Greetings from BC high school sports.*
- *Sport on the move travel grants. BC high school sports will work with commission for grants given to those schools traveling significant distances. The application is done automatically through the commission on conclusion of the event. Cheques are sent to the qualifying schools by Via Sport.*

2. Attendance - please sign in, and ensure that you have one voting card per school.

Attendees: Mark Fenn (Sentinel), Scott Yewchuk (Semiahmoo), Davey Gin (White Rock Christian), Tom Carlson (Kelowna), Leslie Buchanan (West Vancouver) Al Niezen (Mount Douglas), Tom Turnbull (Lambrick Park), Tessa Kubicek (Oak Bay), Judy Tobacco (St. Michael's University School), Rachele Tessier (Kitsalano), Paul Skarsgard, (Point Grey), Jody Barber (Smithers), Trevor Stokos (Britannia), Dean Sheardown (David Thompson), Vince Van Dyk (Abbotsford Christian), R. Saunders (Dover Bay), Stan Jang (Charles Tupper), Eric Wolf (Dawson Creek), Jeff Goodrich (College Heights), Cam Comeau (Port Moody), Larry Ryan (Burnaby Mountain), Wes Stenson (Burnaby Central), Mike Keenlyside (Point Grey– non-voting), Brian Nemethy (Nechako Valley), Hilary Watt (Sutherland), Byron Jack (Lord Byng), Pat Marsh (Corrilieu), Don Sparks (Walnut Grove), Dave Hetherington (DW Poppy)

***MOVED {Yewchuk,Skarsgard} the agenda be adopted***

***Carried***

3. Website:     [www.bcxc.ca](http://www.bcxc.ca) Thanks to EVERY zone rep – each zone now has a website link!

Please do your best to update with results and information from the commission with links to [www.bcxc.ca](http://www.bcxc.ca)

4. Executive

- Commissioner - Nancy Champagne – 1 more year – retiring June 2016
- Treasurer - Greg Worsley – 2 more years
- Secretary - Ryan O'Shea – 3 years
- Advisor/Liaison with BC Athletics - Maureen de St. Croix
- Members at Large: 10 Zone Representatives (other than FV)

5. Zone Reps

- *Introduction of zone reps in attendance*

|                             |       |                    |
|-----------------------------|-------|--------------------|
| Fraser Valley               | Greg  | Worsley* Treasurer |
| Independent                 | Sean  | Dawson             |
| Kootenays                   | Jon   | Francis            |
| North Central               | Brian | Nemethy            |
| North West                  | Jody  | Barber             |
| North Shore/ Howe Sound     | Gerry | Karvelis           |
| Okanagan                    | Tom   | Carlson            |
| Burnaby/ New West/ Richmond | Bill  | Harvey             |
| Vancouver                   | Paul  | Skarsgard          |
| Vancouver Island            | Tessa | Kubicek            |

## 6. Review 2013 Minutes – Appendix A

***MOVED {Champagne,Skarsgard} the 2013 AGM minutes be accepted as presented*** ***Carried***

## 7. Financials – Appendix B (Greg Worsley)

- Greg discussed that BC Cross Country is not its own society – functioning as a sub-committee of BCSS
- 2014 BCSS Support - \$4000 / \$1500 Gaming Grant
- Sponsorship –Subway committed to \$8000 per year. Met with Marketing committee and they are committed to at least one more year.
- All of Subway sponsorship is being contributed towards t-shirts.
- Entry Fees of \$15.00 per athlete – maintained this year due to concerns about registration
- Question and explanation about timing system for provincial event (\$3600) includes registration & packaging.

***MOVED {Worsley,Cameau} the 2014 financial report be accepted as presented*** ***Carried***

## 8. Committees

- Championship Development Committee – For the past year this was made up of a group led by Al Niezen in the development of the BC Cross Country Championship Handbook – 2014 updates
  - *Discussion about discrepancies between zone qualifying and questions regarding unwritten rules (berthing and advancing) in each zone*
  - *Each zone rep in attendance comments on their berthing and advancements rules at zone championships*
  - *Suggested that a motion be included in Other Business at the end of the meeting.*
- Championship Host Committee – Director & committee from host zone. – 2014 Al Niezen chair
  - *Al Niezen to speak at the end of the meeting regarding tomorrow's event*
  - *Thank you to all members of Al Niezen's committee for organizing such a great event*
- Disciplinary Committee – Commissioner & 3 executive members - Volunteers for tomorrow?
  - *Request for 3 members of the executive to compose the disciplinary committee tomorrow in case any incidents arise.*

D. Public Relations: Thanks to Sean Dawson – West Point Grey Academy for agreeing to serve in this capacity for 2014. Sean has agreed to continue liaison with Harold Tsamura of the Province. Thanks to Athletics Illustrated who will be on site tomorrow doing athlete interviews

E. Scholarship Committee –provide two \$500 scholarships to Grads each year.

- 15 applicants for 2013-14
- Congratulations to the 2014 Scholarship Recipients:
  - Connor Mackenzie (South Delta) & Madelyn Brunt (Oak Bay)
- Thank you to the committee who has agreed to stand: Colin Dignum (West Van), Tessa Kubicek (Oak Bay), Scott Yewchuk (Semiahmoo)
- Application deadline- December 15<sup>th</sup>. Scholarship winners will be determined for February 1<sup>st</sup>.
- Submissions can ONLY be sent electronically to Commissioner & forwarded to the committee.
- Questions related to criteria. Request for Colin Dignum to provide info regarding criteria rubric if requested.

#### 9. Future Championship Venues

2015 – Lower Mainland – Sean Dawson – Jericho Park / Saturday, November 7<sup>th</sup>

- Sean Dawson is looking for other people in the area to help with running the event.

2016 – Saturday, November 5<sup>th</sup> -- Other. Only one proposal was received:

- Proposal from Tom Carlson (Okanagan) to host the 2016 Championships in Kelowna
- Tom Carlson spoke about the course and the advantages of running the event in Kelowna. The zone also has a back-up/alternative course in the event of freeze / snow fall
- Question regarding the elevation and hard ground in West Kelowna during that time of year
- Don Sparks (Walnut Grove) expressed concerns regarding hard ground on course
- The BCXC Executive will move the event to the alternative course if the “set” course is unsafe

**MOVED {Carlson,Nemethy} the 2016 Kelowna Proposal be accepted as presented**

**Carried**

**(15/7)**

#### **2016 BC High School Cross Country Championships – West Kelowna, Saturday, November 7th**

2017 – Lower Mainland, Saturday, November 4<sup>th</sup> – site and host committee still needed. Application to host available on [www.bcx.ca](http://www.bcx.ca)

#### 10. Awards

- **Zone Championships** – For all four divisions - Rosettes to top 3 teams, and individual ribbons to top 15 finishers. Provided by commission. With shipping this cost about \$800 this year.
- **BC High School Cross Country Championships** – Initiation of Picture Plaques for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> place teams started in 2013. Individuals: Medals, Rosettes 4 – 10, ribbons to 25<sup>th</sup>.

- Junior Banner – still waiting for “official” BCSS design. Vote for formal recognition at 2015 BCSS AGM.

## 11. Motions

**WHEREAS, the BC Cross Country Championships Senior Division currently consists of a team of seven competitors with five counting.**

***MOVED: {NEMETHY / NIEZEN} BE IT RESOLVED the BCHS Cross Country Senior Division be changed to consist of seven team competitors with 4 counting.***

*Carried*

*(16/9)*

**WHEREAS, the BC Cross Country Championships Junior berthing formula was determined at the 2013 AGM to be 75% of the current Senior Berthing for each zone.**

***MOVED: {GIN/ SOWERBY} BE IT RESOLVED the BCHS Cross Country Junior Division berthing be adjusted to be the same as the current senior berthing in each zone.***

***MOVED {Skarsgard, Wolf} the motion re: Cross Country Junior Division berthing be adjusted to be the same as the current senior berthing in each zone be tabled***

*Carried*

*(19/6)*

## 12. New Business:

***MOVED {O’Shea, Comeau } that BCXC individual zone berthing be filled by inviting the next qualifying runner to participate when a qualifying athlete declines to participate.***

*Carried*

*(17/7)*

***MOVED {Tobacco, Turnbull} that the maximum number of qualifying members of any school team in each zone to be 6 juniors and 7 seniors.***

*Defeated*

*(1/20)*

**Point of Information: The executive will include new language in the 2015 handbook to clarify this concern.**

***MOVED {Champagne, Skarsgard} to adjourn***

*Carried*

## 13. 2014 CHAMPIONSHIP RACE INFORMATION (Al Niezen)

- *Overview of event for tomorrow*
- *Directions for facilities and parking*

**BC HIGH SCHOOL CROSS COUNTRY**

**AGM – NOVEMBER 1, 2013**

**7:00pm**

**BEST WESTERN COUNTRY MEADOWS- 3070 264 St, Aldergrove, BC V4W 3E1**

**1. Welcome / Introductions**

Nancy Champagne – Thank you to hosts: Greg Worsley, Dave Hetherington & Championship Committee (Please stand) .

**In the interest of being green: I- Pads are available to reference the agenda and other documents.**

**2. Attendance - direction to I-pads & wifi log-on info.**

- Nancy Champagne:, Greg Worsley: Elgin Park, Vincent Gabel: Fleetwood Park, Dave Heatherington: DW Poppy, Christine Bradstock: BCSS, Paul Skarsgard: Point Grey, Mike Keenlyside: Point Grey, Stan Jang: Tupper, Dean Sheardown: David Thompson, Robert Solmes: Killarney, Don Chang: Killarney, Anna Hayes: Kitsilano, Byron Jack: Lord Byng, Bob Riddell: McMath, Robbie Puni: Burnaby South, Tina Tsai: Burnaby South, Bill Harvey: Moscrop, Larry Ryan: Burnaby Mountain, Wes Stinson: Burnaby Central, Larry Seehagen: Burnaby North, Bryan McMaster: New West Sec., Marcus van Bylandt: Byrne Creek Sec., Leslie Buchanan: West Van., Colin Dignum: West Van., Kristi Kinghorn: Spectrum, Kelly Nelson: Claremont, Bob Saunders: Dover Bay, Tessa Kubicek: Oak Bay, Judy Tobacco, St Michaels University School, Al Niezen: Mount Doug, Brad Cunningham: Reynolds, Mark Bendall: Vernon Sec., Tom Carlson: Kelowna Sec., Geoff Waterman: Penticton Sec., Sacha Kulabir: Salmo Sec., Kris Hryniw: Mt. Sentinel Sec., Rob Simpson: Prince Charles, Jon Francis: LVR, Brian Nemethy: Nechako Valley, Wanda Nemethy: Nechako Valley, Sara Mcleod: Tumbler Ridge, Pat Marsh: Correlieu, Jeff Goodrich: College Heights, Scott Trueman: Quesnel Junior, Eric Wolf: Dawson Creek Sec., Gillian Wright: Southpointe Academy, Rob McCall: Southpointe Academy, Vince Van Dyk: Abbotsford Christian, Davey Gin: White Rock Christian Academy, Susan Northey: Vedder M.S., Norm Tinkham, Maple Ridge Sec., Dale Harrison: DW Poppy, Scott Yewchuck: Semiahmoo Sec., Cameron Smith: WJ Mouat.

**3. Website: [www.bcxc.ca](http://www.bcxc.ca) Would like every zone to post results regularly. (Greg)**

- Working hard on communicating in a timely manner via the website.
- Encourage all zones to create simple websites for zone information – such as schedules & results.
- Greg offered his assistance to any zone rep who was interested in setting up a website.
- This should be every member's first source of information.
- Example – Registration was on-line two days after the deadline – Coaches need to be responsible for checking their entries and correcting them through the zone rep.

## 5. Executive

- Commissioner - Nancy Champagne – 2 more years
- Treasurer - Greg Worsley –3 more years
- Secretary - Vincent Gabel - ?
- Members at Large: 10 Zone Representatives (other than FV)

|                              |       |           |           |
|------------------------------|-------|-----------|-----------|
| Fraser Valley                | Greg  | Worsley*  | Treasurer |
| Independent                  | Sean  | Dawson    |           |
| Kootenays                    | Jon   | Francis   |           |
| North Central                | Brian | Nemethy   |           |
| North West                   | Ryan  | Harvey    |           |
| Ns Howe Sound                | Gerry | Karvelis  |           |
| Okanagan                     | Tom   | Carlson   |           |
| Burnaby/ New Westr/ Richmond | Bill  | Harvey    |           |
| Vancouver                    | Paul  | Skarsgard |           |
| Vancouver Island             | Tessa | Kubicek   |           |

- Advisor/Liaison with BC Athletics - Maureen de St. Croix
- Any other volunteers/ nominations? It would be nice to have representation from other zones on the Commission and the Executive.

## 6. Financials Presentation of the Budget (Greg) Posted on Website since July.

- Started with \$200 from former Commission
  - 2012 charged \$25 Entry Fee ( Subway was not yet on board)
  - Confirmed July 2013 – Subway committed to \$8050 per year
  - BC School Sports - \$4300
  - Decided to charge \$15 per athlete including T-Shirt.
  - July balance - \$9,900
  - Moved to Accept Financial Statement: Worsley (Elgin) Second Larry Seehagen (Burnaby North)
- Motion Carried

## 7. Sponsorship – Subway committed to \$8000 per year- also interested in other opportunities

- Very positive meeting with Subway promotions representatives in July – Nancy, Greg, Christine Bradstock & Andrew Lenton (Commissioner Track & Field)
- Feedback on 2012/ 2013 events was very positive.
- Commitment to support both new commissions as per the historical contribution of \$23,000 per year ( \$8000 to XC / \$15,000)

## 8. Committees

- F. Championship Development Committee – For the past year this was made up of a group led by Al Niezen in the development of the BC Cross Country Championship Handbook – A huge thank-you to everyone who worked on the Handbook – A very professional job, and a great resource.
  - o As concerns arise, this committee could be recalled to deal with issues.
- G. Championship Host Committee – Director & committee from host zone. (2014 – Al Niezen & Committee)
- H. Disciplinary Committee – Commissioner & 3 executive members (2013 – Brian Nemethy, Tom Carlson, Paul Skarsgard) It was unnecessary for this committee to deal with any issues this year.
- I. Public Relations: Open to volunteers – thanks to Maureen who took care of this for 2013. Thanks to Sean Dawson – West Point Grey Academy for agreeing to serve in this capacity for 2014.
  - o Not having all zone result info accessible made it difficult for the Province reporter, Howard Tsamura to do a true ranking.
- J. Scholarship Committee – Since Subway has committed their sponsorship – the executive decided to provide two \$500 scholarships to Grads each year. Application deadline will be December 15<sup>th</sup>. Scholarship winners will be determined for February 1<sup>st</sup>. \* Proposed Application on website.  
Committee Volunteers: Colin Dignum (West Vancouver Sec. ) Scott Yewchuck (Semiahmoo) Tessa Kubicek (Oak Bay)

## 9. Future Championship Venues

An application to host has been loaded on the website. Ideally, it would be nice to choose from a few sites.

2014 – Vancouver Island – Al Niezen – Westshore Recreation Centre

- o Al Niezen spoke about the venue & planning for next year.
- o Discussion – Race Start times to address travel issues – Agreed to stay at 10:00 to meet the needs of set-up team
- o Discussion for 2014 – November 1<sup>st</sup> (Halloween Issues) vs. November 8<sup>th</sup> Went to motion:

2015 – Lower Mainland – Sean Dawson – Jericho Park

## 10. Awards

- **Zone Championships** – Continue with Commission providing ribbons? Are there any zones who would like to take care of their own - \$100 from the commission. Shipping costs are not necessary.
- **BC High School Cross Country Championships** – New addition this year – Picture Plaques for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> place teams.

## 11. MOTIONS

**WHEREAS, the BC Cross Country Commission currently has no formal printed guideline or rules.**

**MOVED: {(NIEZEN, (Mount Douglas) / HETHERINGTON, (DW Poppy)} BE IT RESOLVED** BCHS Cross Country Championship Handbook (available at [www.bcx.ca](http://www.bcx.ca) ) be adopted as the basis for championship rulings, running the Championship event and the guideline on how the BC Cross Country Commission runs.

- A. Al Niezen addressed the development & philosophy of the Handbook as a living and evolving document.
- Encouraged by idea of rotating schedule, and not having to start organizing an event from scratch. Provides for sound planning of the event.
  - Standardized course requirements – see handbook – Specifically address safety, and course guidelines.
  - Standardized Zone Qualification criteria –
    - Minimum 1 league race participation prior to zones (league events can be sanctioned and agreed to by individual zones)
    - Promote TEAM participation in Cross Country
  - Junior race standards – determined today

**MOTION CARRIED.**

**WHEREAS, Vancouver Island’s individual and team numbers have substantially increased based on zone participation data collected in 2011 and 2012.**

**MOVED: {CUNNINGHAM, (Reynolds) / ANDREWS (Campbell River Christian)} BE IT RESOLVED** that the Vancouver Island zone berthing be increased to 5 team berths and 25 individual berths

**MOTION CARRIED**

**WHEREAS, the BCSS members passed a motion to pilot Junior BC Championships.**

**AND**

**WHEREAS, the BC Cross Country Commission currently has no formal berthing process for a Junior Championship.**

**MOVED: {WORSLEY, (Elgin Park) /SMITH (Mouat)} BE IT RESOLVED** the Junior berthing for future BCSS Junior Championships be half the Senior event rounded up for both individual and teams.

Based on the 2013 berthing, Junior berthing would be

| ZONE          | TEAM | IND | ZONE                | TEAM | IND |
|---------------|------|-----|---------------------|------|-----|
| FRASER VALLEY | 4    | 20  | NS HOWE SOUND       | 2    | 10  |
| INDEPENDENT   | 1    | 8   | OKANAGAN            | 2    | 10  |
| KOOTENAYS     | 2    | 10  | RICH/ BURN/ NW      | 2    | 10  |
| NORTH CENTRAL | 1    | 10  | VANCOUVER           | 2    | 10  |
| NORTH WEST    | 1    | 8   | VANCOUVER<br>ISLAND | 2    | 10  |



**AMENDMENT TO MOTION- Worsley (Elgin) Seconded:**

**MOVED: BE IT RESOLVED** the Junior berthing for future BCSS Junior Championships be 75% of the Senior berthing - rounded up for both individual and teams to a minimum of TWO team berths.

**MOTION CARRIED**

This berthing formula to be re-visited next year.

Some discussion about Senior Berthing formula – This can be revisited based on data collection over the last 3 years.

**WHEREAS, the BCSS requires geographic zoning.**

**AND**

**WHEREAS, the BC Cross Country Commission currently runs Vancouver and Independent (Vancouver) zones separately.**

**MOVED: {(WORSLEY, (Elgin Park) / GABEL, (Fleetwood Park)} BE IT RESOLVED** a committee formed of representatives from Vancouver, Independent and the BC Cross Country executive prepare a berthing formula that will meet the requirement of BCSS geographic zoning while still respecting fair & equitable representation of the current zone participation that will be presented at the 2014 AGM

- Christine Bradstock (BCSS)

Addressed concerns about what was happening across the province with different sports with different zone alignments.

Original 7 zones were determined 30 years ago. With changes in population growth – there is discussion around the province on re—alignment at the BCSS level.

Example: Cross Country has 10 zones.

- Vancouver schools were very well represented and unanimously opposed to this motion.

**MOTION DEFEATED**

12, Other topics for discussion?

MOTION : To move the 2014 Championship from November 1<sup>st</sup> to November 8<sup>th</sup>

Moved: Worsley (Elgin) Second: Norm Tinkham ( Maple Ridge)

Motion Defeated: 14 for / 19 against

2014 CHAMPIONSHIPS WILL BE SATURDAY, NOVEMBER 1<sup>ST</sup>.

13. 2013 CHAMPIONSHIP RACE INFORMATION

Dave Hetherington

\*Proposed BC High School Cross Country Scholarship Application

\*\*Referencing BC High School Cross Country Championship Handbook (2013)

\*\*\* See Attachment - Zone Participation 2011 & 2012

1:38 PM

**BC SCHOOL SPORTS**  
**Profit & Loss - Cross Country Commission**  
 July 2013 through June 2014

Accrual Basis

|  | Jul '13 - Jun 14 |
|--|------------------|
| Ordinary Income/Expense  |                  |
| Income   |                  |
| <b>RESTRICTED</b>  |                  |
| 4250 · SPORT COMMISSION INCOME (Sport Commissions)                                   |                  |
| BCSS Cross Country Commission (Restricted - XC Income)                               |                  |
| 4280 · Entry Fees  | 15,870.00        |
| 4281 · Grant-BCSS Grant  | 4,000.00         |
| 4285 · Grant-BCSS Gaming   | 500.00           |
| 4283 · Sponsorship-Subway  | 8,050.00         |
| Total BCSS Cross Country Commission (Restricted - XC Income)                         | 28,420.00        |
| Total 4250 · SPORT COMMISSION INCOME (Sport Commissions)                             | 28,420.00        |
| Total RESTRICTED   | 28,420.00        |
| Total Income   | 28,420.00        |
| Gross Profit   | 28,420.00        |
| Expense  |                  |
| <b>PROGRAM 2-CHAMPIONSHIPS &amp; ZONES</b>   |                  |
| 5100 · SPORT COMMISSION EXPENSES (Restricted)  |                  |
| 5101 · BCSS Cross Country Comm. (BCSS X Country Commission Operating Expenses)       |                  |
| Admin-postage/supplies/travel  | 1,155.89         |
| Awards-Ribbons/Trophies/Engravi  | 1,072.55         |
| Banners  | 657.00           |
| Facility Costs   | 8,377.25         |
| Officials Expenses-food/travel   | 62.09            |
| Programs-printing  | 782.14           |
| Sanctioning  | 82.00            |
| Scholarship  | 1,000.00         |
| T Shirts   | 9,350.38         |
| Timing System  | 3,603.58         |
| TOC Costs  | 985.00           |
| Total 5101 · BCSS Cross Country Comm. (BCSS X Country Commission Operating Expenses) | 27,127.88        |
| Total 5100 · SPORT COMMISSION EXPENSES (Restricted)                                  | 27,127.88        |
| Total PROGRAM 2-CHAMPIONSHIPS & ZONES  | 27,127.88        |
| Total Expense  | 27,127.88        |
| Net Ordinary Income  | 1,292.12         |
| Net Income   | 1,292.12         |